Lee Forum Committee 13 June 2016 Committee Meeting

Attendees: David Ford, Ed Bailey, Nicolette Duckham, Theresa Webb, Peter Richardson, Simon Hooks, Gill Stoker, Rozina Visram, Sarah McMichael, Tom Bilson, Marcus Mayers, Patricia Richardson, Rozina Vizram

Apologies: Diana Stevenson

1. Marcus updated members on options for setting up of the forum as a body that can receive funds. It was agreed by the committee that Marcus would proceed with setting up a CIC and make an initial funding application to Locality by September. Simon Hooks agreed to ask Lee Green Lives whether the forum could use the address of the Leegate community centre for this use.
2. Tom proposed his plans for the forum's new website which the forum approved. Tom agreed to have the approved website ready by September.
3. Tom asked for member's opinions on the choice of Logos. There was no concensus. Tom asked that the decision be deferred until the website is developed to find a best-fit logo.
4. The forum's work, timetable, responsibilities, consultants and AECOM support were discussed in broad terms. It was agreed that a subgroup of Sarah, Nicolette, Ed, Marcus and Tom would meet over the summer to work on these and bring their findings to the September meeting.
5. Sarah explained the assembly's arrangements for the forum's MHG festival and that instructions and material would be sent to volunteers. She suggested survey questions. It was agreed that we must be careful to not be leading in our questions. Rozina offered her experience of last year's table. Simon confirmed that our signup sheet could have addresses on them and that we could collect member's details on the stall as well as the possible joint-group sign up on the door.
6. Gill updated the group on her S215 research. It was agreed that she would bring proposals as to what the forum might do in this area to the next meeting.
7. Following Theresa's request that she not be copied on all correspondences Sarah asked other people's preferences. Others said they would like to be copied.