

## 12 September 2016 Lee Forum Committee Meeting

Attendees: David Ford, Ed Bailey, Nicolette Duckham, Theresa Webb, Peter Richardson, Gill Stoker, Rozina Visram, Sarah McMichael, Marcus Mayers, Patricia Richardson, Rozina Vizram, Diana Stevenson, Simon Hooks

- Agreed June minutes
- Update on MHG Festival table: 11 of us ran the stall which had a map to mark, surveys, information about the forum and membership forms. 30+ surveys completed and members joined. Eds cake was much enjoyed
- Update on AECOM packages applied for: Heritage most likely. Sarah is currently in discussions with Locality and AECOM about potential reports and their scope. Sarah to continue liaison and keep committee updated
- Update on funding application and CIC: We've applied to set up CIC, initial Locality funding and Cooperative bank account. Marcus is continuing with this and in talks with Lewisham council about holding monies received for us until such time as we have a bank account.
- Update on S215 options: Gill has been in liaison with Hastings council regarding their success in the use of S215 of the Town and Country planning act in getting their town centre improved. She has also started to make application to the councils for S215 enforcements on properties at the Lee Green crossroads.
- Tom continues to work on setting up the website and will update the committee
- The committee discussed and agreed the forum's work programme for the coming year, including the timetable and methods for consultation and evidence gathering in line with the flags on Locality's 'Roadmap'
- The committee discussed and agreed the forum's document control document which detailed how evidence gathered is saved, presented and shared
- The committee discussed and agreed the forum's communication methods document in principle, with need for sign off from Tom.
- The committee discussed where the forum would need support from consultants during the year to fulfil the year's timetable for consultation and evidence gathering and considered four possible consultants to take on. It was agreed in principle to approach Tony Burton and Kay Pallaris