

LEE FORUM

Application for designation of neighbourhood area and neighbourhood forum

This is an application for designating a neighbourhood area for Lee and recognising Lee Forum as the relevant body for the purposes of neighbourhood planning in the area.

The proposed neighbourhood area includes land in both Lewisham and Greenwich London Boroughs. This application is being made to each local authority for the purposes of creating a single neighbourhood area and forum.

Regulation 5 of Part 2 of the Neighbourhood Planning (General) Regulations 2012 requires that our application for the designation of a 'Neighbourhood Area' includes:

- i. a map identifying the boundaries to which the area application relates – see Schedule A
- ii. a statement explaining why this area is considered appropriate to be designated as a Neighbourhood Area – see Schedule B
- iii. a statement that the organisation or body making the area application is a qualifying body for the purposes of section 61G of the 1990 Act – see Schedule C.

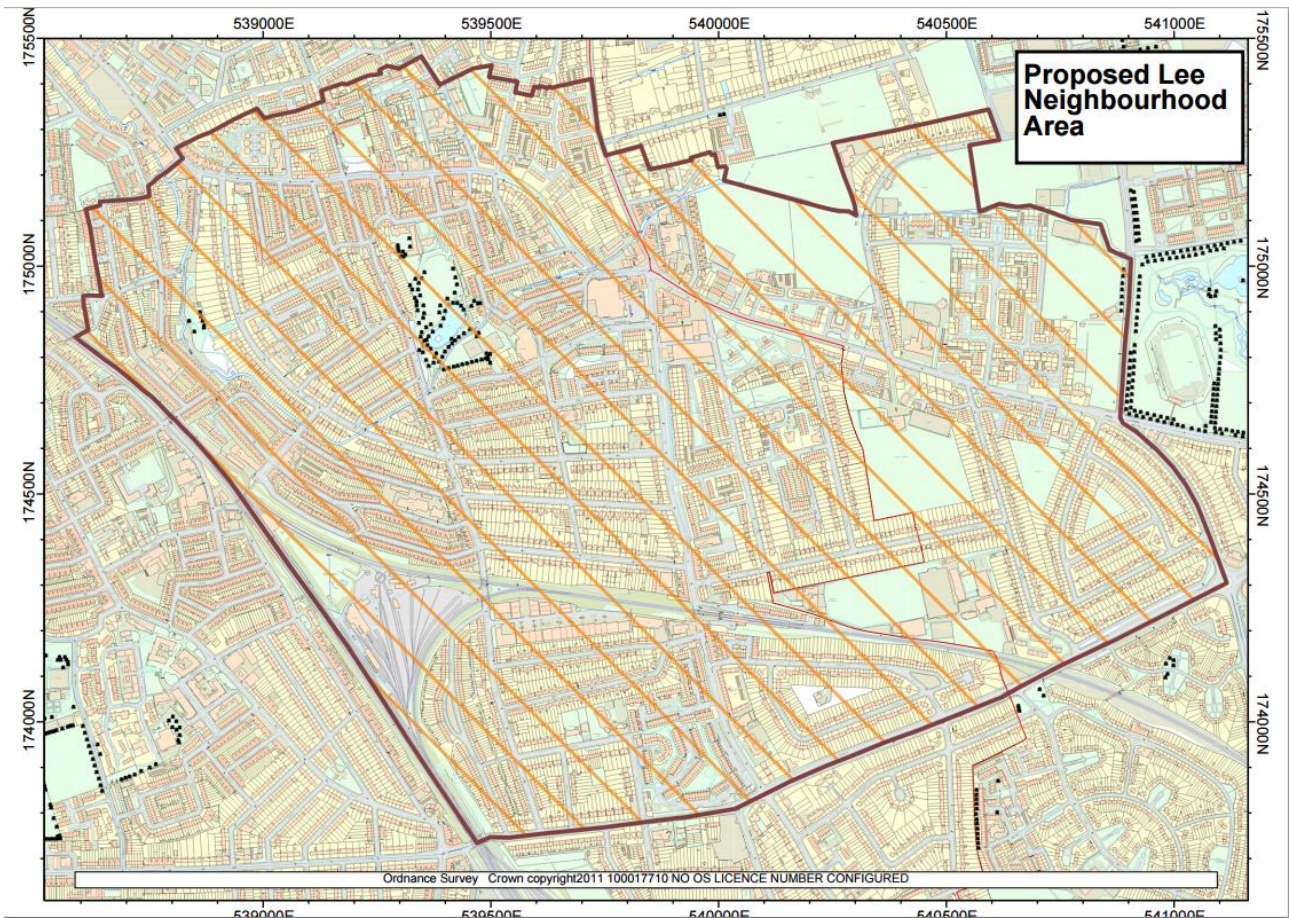
Regulation 8 of Part 3 of the Neighbourhood Planning (General) Regulations 2012 requires that for us to be considered as a Neighbourhood Forum our application must include:

- i. our name: This will be Lee Forum.
- ii. our constitution: This is attached at Schedule D
- iii. support from at least 21 individuals who live or work in the area: This is attached in Schedule E
- iv. the name of the area to which the application pertains: This will be 'Lee'.
- v. the contact details of at least one member of the proposed forum: This is as follows:
 - Sarah McMichael, leeforum@outlook.com

This application has been prepared following consultation and engagement with interested people and organisations across the proposed neighbourhood area. Details of this engagement are included in Schedule F.

SCHEDULE A

Map of the proposed area



SCHEDULE B

Explanatory statement for neighbourhood area

The area chosen by the forum aims to:

1. Reflect where people associate with through living, working, use of train stations, school catchments, church parishes, park, shop and library users etc in what they call 'Lee' (and to a some extent 'Hither Green').
2. Ensure greater amounts of cross ward communication and consultation for developments on the borders of wards and boroughs.
3. Ensure the people who can shape planning policies that guide developers and the council when making planning decisions are the people who will use and are close to the areas for which policies are created.
4. Ensure that Lee Green town centre is developed holistically, rather than as the outer reaches of three wards and two boroughs.
5. Enable Lee High Road to be similarly developed holistically rather than as the outer reaches of two wards.

From the start it was clear that the boundaries must include all four corners of Lee Green town centre. Following early consultation it became clear that the boundaries must be wider because:

1. People outside the town centre want a say in what happens there.
2. The concerns that people have over the town centre development are also felt over other sites such as Lee High Road, the Hither Green sidings, the Quaggy flood zones and other disparate sites.

Wide canvassing of these two questions followed:

1. 'Where do you associate with through living, working, use of train stations, school catchments, church parishes, park, shop and library use etc?'
2. Following our initial meeting we drew a draft map based on initial feedback and asked 'Would you choose have a say in what is built in this area or would you prefer to have a say in a possible future forum to the north/east/west/south of here?'

Details of this consultation can be read in schedule F. The final boundaries were decided based on the feedback received:

Boundaries to the north:

The Northern boundary of the Area goes beyond Lee High Road. Most felt the forum should include some area further north of Lee Green's Lee High Road boundary. Initial feedback showed

some people felt the boundary should go as far as Lee Terrace and include the Cator Estate whilst others felt it should be much closer to Lee High Road.

Following further consultation with the Blackheath Society, Cator and Page resident group members, councilors and residents and businesses on affected streets, it became clear that the boundary should not include the Cator Estate and that it should extend north of Lee High Road only to those streets most affected by its development. Since the boundary to the north encompasses people who associate both with Lee and Blackheath, the 'significant interest' membership clause allows those whose roads are not included in the forum to be a member of it, and we ask that any future Blackheath forum includes the same clause for those included in the Lee forum who want also to be members of a future Blackheath forum.

Boundaries to the East:

The Eastern boundary includes all roads up to Kidbrooke Park Road which forms the boundary for the emerging Kidbrooke Village. Door knocking and residents groups in the proposed area show a strong view that the proposed area be included in the forum. Also that flood zones should be included since being a flood zone does not appear to protect an area from being developed.

Boundaries to the South:

To the South of the area there is a natural boundary with St Mildred's Road which is the boundary for the Grove Park Neighbourhood Area. Several people within Grove Park boundary have asked to be included in the Lee Green forum as they spend most of their time there. The 'significant interest' membership clause has been added for them.

Boundaries to the West:

To the East is a natural boundary with the railway line and part of the Corbett Estate Neighbourhood Area. Initial feedback suggested that most people wanted most of Lee Green ward included, whilst some wanted areas that might be considered 'Hither Green' excluded.

Further feedback from councilors, Users and Friends of Manor House Library, Lee Manor Society, Lee Green Local Plan members, FUSS and Manor Park Users group and residents and businesses on affected roads showed that most of the roads included in Lee Greed ward should be included, though not those in the Dermody and Pascoe Road area, where people associate more with the Lewisham.

Creating a 'Lee and Hither Green forum' was considered and feedback from Hither Green Association was that they would be happy for roads on the West of the train tracks be included in the forum but canvassing of households suggested that more people in that area would choose to be in a possible future Lewisham forum. The significant interest clause allows people to the west of the train tracks to become members if they can show that the Lee Forum area is the main area that they associate with.

SCHEDULE C

Statement regarding Lee Forum as a “qualifying body”

The application is being made by the proposed Neighbourhood Forum. Within the terms of the Localism Act and its subsequent regulations, we may be considered as a qualifying body to seek the designation of the Lee Forum area as a Neighbourhood Area by virtue of the fact that we are capable of being designated a Neighbourhood Forum because:

- a) The express purpose of the Forum is to promote or improve the social, economic and environmental well-being of the neighbourhood area.
- b) Our membership is and will remain open to:
 - i. individuals who live in the area
 - ii. individuals who work in the area, whether for business carried on there or otherwise;
 - iii. community organisations which operate in the area, through their duly appointed representatives
 - iv. businesses, educational establishments or other entities which operate in the neighbourhood area, through their duly appointed representatives
 - v. individuals who are elected members of local authorities, any part of which falls within the Area, who shall be ex officio members
 - vi. individuals who have a material and ongoing social, cultural, economic or financial interest in or involvement in the area
- c) Our membership will include a minimum of 21 individuals drawn from different parts of the area and different communities.
- d) We have a written constitution (see Schedule D).

SCHEDULE D

Constitution of Lee Forum

1. Name

The name of the organisation is the Lee Forum (“the Forum”).

2. Purpose

- a. The purpose of the Forum is to promote and improve the social, economic and environmental well-being of the neighbourhood area. It shall operate without distinction or discrimination on the grounds of gender, disability, sexual orientation or race, or of political, religious or other beliefs.
- b. The Forum will achieve this by:
 - i. actively encouraging all the Members to participate in the activities of the Forum for the promotion and improvement of the area
 - ii. creating a Neighbourhood Plan, giving due recognition to the complementary relationship between the Neighbourhood Plan and any plan already adopted by any relevant local group, and, in each case, taking account of applicable parts of those plans
 - iii. considering the appropriateness and relevance to the area of taking advantage of the other rights afforded to forums under the Localism Act 2011 and supplementary regulations
 - iv. improving and supporting cross border planning and processes in the area
 - v. collaborating with existing local groups in the neighbourhood area which are relevant to the Forum’s purpose and taking account of their interests, preferences and views
 - vi. supporting projects and other activities that are of benefit to the area
 - vii. providing a forum for discussion of issues that may affect the cross-ward and cross-borough area for generating ideas and proposals to enhance it.

3. Area

- a. The Forum shall cover the area shown in the attached map, subject to any amendment as may be agreed with Lewisham and Greenwich Councils, acting in their capacities as Local Planning Authority.
- b. The Lee Neighbourhood Forum’s area of interest includes land within the London Boroughs of Lewisham and Greenwich and the wards of Lee Green, Sutcliffe & Middle Park and Blackheath.

4. Membership

- a. Membership is open to all those who provide contact details for use by the Forum and who fall into one or more of the following categories:
 - i. all individuals who live in the area
 - ii. all individuals who work in the area, whether for business carried on there or otherwise
 - iii. all community organisations which operate in the area, through their duly appointed representatives (the term community organisation includes conservation societies, parks

- and special buildings or amenities user groups, charities, churches and other religious establishments, welfare organisations and other bodies which operate wholly or partly within the area and whose aims are consistent with the purpose of the Forum)
 - iv. businesses, educational establishments or other entities which operate in the area, through their duly appointed representatives
 - v. elected representatives from each local authority ward, the whole or part of which falls within the area, as ex officio members
 - vi. individuals who have a material and ongoing social, cultural, economic or financial interest in or involvement in the area who support the purpose of the Forum and provide the Secretary with satisfactory evidence of eligibility
- b. The Management Committee may refuse to accept, or may revoke, membership of any individual or organisation which in its opinion fails to meet the criteria for membership or which acts in a way inimical to the forum's purpose. Any person or organisation whose membership is revoked shall have the right to appeal to a General Meeting of the Forum.

5. Management Committee and Officers

- a. The day-to-day business of the Forum shall be conducted by the Management Committee ("the Committee"). Subject to decisions of any General Meeting, the Committee shall comprise up to 15 members elected by a General Meeting. The Forum shall strive for the Committee to reflect the diversity of people eligible for membership. In particular every effort shall be made to include:
- i. at least one person aged under 30
 - ii. members from local businesses
 - iii. at least one person from each of the tenure groups: owner-occupier, tenant of the local authority or registered social landlord and private tenant
 - iv. members who are women
 - v. members who are men
 - vi. ethnic minority members
 - vii. disabled members
 - viii. at least two people from each of the wards which is included in whole or part within the forum
- b. Councillors or others elected to public office for any part of the neighbourhood area shall not be eligible for election, but one from each ward which is included wholly or partly in the forum area may be co-opted to the Committee under paragraph 5.d
- c. The term of office of any member of the Committee shall expire at each AGM and members shall be eligible to stand for re-election for up to a maximum of five years.
- d. The Committee may co-opt up to five additional voting members for a term to expire no later than the following AGM. The power of co-option shall be used inter alia to ensure that as far as possible the Committee has a reasonable balance and reflects the local community.
- e. The Committee shall elect from among its members a Chair, Secretary, Treasurer, Media Officer and other officers as it sees fit.

- f. The Committee shall meet at least three times per year and five members (including at least one of the officers named in 5.) shall constitute a quorum.
- g. The Committee may appoint groups to carry out specific roles or projects as it sees fit and shall co-opt such persons as necessary to enable any such group to perform its function.
- h. Decisions of the Committee shall be by consensus or by a simple majority of those present. If required the Chair will have a casting vote.
- i. The decision on the content of a proposed neighbourhood plan shall be subject to agreement at a General Meeting of the Membership.
- j. The Committee shall record its proceedings which shall be publicly available.
- k. Forum members who are not Committee members may request to attend Committee meetings through application to the Secretary. Permission to attend and speak will be granted at the discretion the Chair.
- l. The Committee will elect the following officers of the Forum from its number: Chair, Secretary, Treasurer and a Media Officer

The Chair of the Forum Committee shall be responsible for:

- Chairing meetings of the Management Committee and General Meetings of the membership
- Exercising a casting vote on elections and resolutions at meetings of the Forum and its Management Committee
- Taking decisions on urgent matters between meetings of the Management Committee, which will be reported to the following meeting.

The Treasurer shall be responsible for:

- Establishing a bank account and acting as a joint signatory on the account with one other member of the Management Committee
- Maintaining the Forums' financial records
- Setting out a draft budget in the first year, and advising the Forum on staying within its budget
- Preparing and presenting annual accounts, at the Forum's Annual General Meeting and arranging an independent examination of the accounts if the turnover exceeds £5,000
- providing a financial update at each meeting of the Management Committee.

The Secretary shall be responsible for:

- Calling and organising the Forum's Management Committee and General Meetings
- Ensuring the provision of a record of Forum meetings and making these publicly available
- Maintaining a register of Forum members.

The Media Officer shall be responsible for:

- Maintaining and updating the Lee Forum. website
- Preparing and presenting draft materials for the promotion of Lee Forum. through its organised events and activities, and for promotion in the neighbourhood area e.g. posters and leaflets
- Communicating with the local media including, local papers.
- Promoting and advertising Lee Forum via social media e.g. Twitter & Facebook

6. Management Committee Code of conduct

- a. The role of the Management Committee is to conduct the day to day business of the Forum in an efficient, fair and responsive way. In taking decisions on behalf of the Forum, Committee members must always be aware of their responsibility to all those living and working in the Forum area.
- b. All Committee members must comply with this constitution and code of conduct at all times.
- c. Committee members should conduct themselves in a manner which respects the views of others. Racist, sexist, personalised or inflammatory comments are not acceptable.
- d. Committee members must abide by collective decisions made and always represent the Forum in a positive manner.
- e. Committee members must never use their position to seek preferential treatment for themselves, relatives or members of their household. Any pecuniary or non-pecuniary interests must be declared at Committee meetings.
- f. Committee members cannot receive any payment from the Forum, other than for bona fide expenses as approved by the Treasurer and submitted and recorded in writing.

7. General Meetings

- a. The Annual General Meeting (AGM) of all members shall be the controlling body of the Forum.
- b. An AGM shall be held on a day to be appointed by the Committee not later than three months after the end of the Forum's financial year.
- c. The business of the AGM shall include:
 - i. a report from the Chair on the activities of the Forum since the previous AGM and its plans for the forthcoming year
 - ii. a report from the Treasurer as to the financial position of the Forum
 - iii. consideration of and, if thought fit, approval of the accounts of the Forum for the previous financial year together with an independent examination of those accounts if the turnover exceeds £5,000 for the relevant year
 - iv. appointment of an independent examiner to report to the following AGM on the accounts for the current financial year if the turnover is forecast to exceed £5,000 for the relevant year

- v. consideration of any motion which has been submitted by at least 10 members of the Forum in time for circulation with the notice of the AGM
 - vi. election of the Committee for the forthcoming year
 - vii. any other business as required by the Constitution or as directed by the Committee.
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- d. The Secretary shall give all members at least 21 days written notice of the time and place of the AGM. Such notice shall include details of all business to be transacted at the meeting.
 - e. Nominations for election to the Committee shall be invited in advance of the AGM and must be proposed and seconded in writing by members with the signed consent of the candidate. Nominations shall be duly submitted to the Secretary of the Forum not less than 3 days prior to the date of the AGM.
 - f. Election of members of the Committee may be taken by a show of hands of members or if requested by a majority of those members present by a ballot of those present at the AGM. Voting shall be by ranking the candidates in order of preference and shall be counted by the Single Transferable Vote method. The meeting shall agree to the appointment of one or more scrutineers to act as returning officers and to advise the Chair on the results.
 - g. A member shall be entitled to appoint a proxy to vote on his or her behalf. Notice of appointment of a proxy must be received by the Secretary not less than 24 hours before the meeting.
 - h. The AGM may, by a vote of not less than two-thirds of those members present, agree to consider any urgent or important business which has arisen since dispatch of the notice of the meeting.
 - i. The Management Committee shall have power to call an General Meeting as necessary (for example to approve a draft Plan).
 - j. Other General Meetings of all members shall be called within 28 days of receipt by the Secretary of a request in writing signed by no less than 21 members, stating the purpose for which the meeting is required or when directed by the Management Committee.
 - k. 21 members (or one-fifth of the membership if fewer) shall constitute a quorum at a General Meeting.
 - l. Voting at General Meetings shall be by show of hands of members, except as provided in paragraph 6.f. for election of Committee members
 - m. A record of each General Meeting shall be produced and made publicly available.
 - n. Conflicts of interest must be declared. Members with a conflict of interest should withdraw from discussion and voting on the issue in question.

8. Finance

- a. The Forum's accounting period shall be annual, ending twelve months after its inaugural AGM.
- b. Accounting records shall be maintained for a period of six years. On winding up the Forum such records shall be kept for two years. Records shall be available for inspection by any member on giving not less than 10 days notice.
- c. The Forum shall open and maintain a bank or other appropriate account in the name of the Forum which shall be controlled by a mandate requiring the signature of the Treasurer and one other Management Committee member.
- d. The Forum's accounts shall be made publicly available within three months of the Forum's financial year end.
- e. The Forum may raise funds by donation, grants, or other means to be used in furtherance of the Forum's purpose.

9. Constitution and Interpretation

- a. In the event of any question arising where the interpretation of this Constitution is in doubt or where it is silent, the Committee shall have the power to act according to its own interpretation and at its discretion.
- b. Other than as may be required by law, amendments to this Constitution may only be made by a majority representing at least two-thirds of the members present and voting at a quorate General Meeting.
- c. Any requirement in this Constitution for notices or reports to be distributed to members of the Forum shall be deemed to have been satisfied if such notice or reports have been sent to all members by e-mail, by posting on the Forum's website or by other electronic means. An individual member may request hard copies and in such a case the Committee reserves the right to make a charge to cover the extra cost incurred, with appropriate dispensation and regard for disability requirements.

10. Term

- a. The duration of the Forum shall be for five years from the date of adoption of this Constitution unless it is previously wound up or extended by resolution at a General Meeting.
- b. In the event of dissolution of the Forum any remaining assets shall be distributed to the community organisations which remain as members at that date in proportions to be decided by the Committee, which shall retain responsibility for completing such distribution for a period ending six months from the date of dissolution.

SCHEDULE E

Supporter details

For designation of neighbourhood area and neighbourhood forum

Name	Borough	Ward	Road & Postcode	Resident, Business, Elected Councilor, Affiliation		Total
Imogen Solly	Lewisham	Lee Green		Resident		
Pauline Brown	Lewisham	Lee Green		Resident		
Beresford Caps	Lewisham	Blackheath		Business owner, The Veterinary Practice		
Pat Richardson	Lewisham	Lee Green		Resident		
Edward Tuckey	Lewisham	Lee Green		Resident		
Peter Richardson	Lewisham	Lee Green		Resident and Chair of Users and Friends of Manor House Library		
Bruce Allison	Lewisham	Lee Green		Resident		
Les Metcalfe	Lewisham	Lee Green		Business owner, The Faction Bookshop		
Edward Bailey	Greenwich	Sutcliffe and Middle Park		Resident		
Rozina Visram,	Greenwich	Sutcliffe and Middle Park		Resident		
Sheila Peck	Lewisham	Lee Green		Resident		
Diana Stevenson	Lewisham	Lee Green		Resident		
Amanda Parker	Lewisham	Lee Green		Resident		
Francis Thompson	Greenwich	Sutcliffe and Middle Park		Resident		

Name	Borough	Ward	Road & Postcode	Resident, Business, Elected Councilor, Affiliation		Total
Alison Mckinley and Gerard Carty	Greenwich	Sutcliffe and Middle Park		Residents		
Gill Stoker	Lewisham	Lee Green		Resident		
Ralph Gooding	Greenwich	Sutcliffe and Middle Park		Resident & Chair of Reed Close Resident's Association		
Sarah McMichael	Lewisham	Lee Green		Resident		
Marietta Stankova	Lewisham	Lee Green		Resident		
Julie Williams	Lewisham	Lee Green		Resident		
Jo Smith	Lewisham	Lee Green		Resident		
Oliver Crispin	Lewisham	Lee Green		Resident		
Bridget Shepherd	Lewisham	Lee Green		Resident and vicar, Church of Good Shepherd and St Peters		
Jean Lindsay	Lewisham	Lee Green		Resident		
Mark Jeffries	Greenwich	Sutcliffe and Middle Park		Church Pastor, Kings Church		
Mark Donovan	Lewisham	Lee Green		Business owner, Clodhoppers		
Peter Salmon	Lewisham	Lee Green		Business owner, Predominantly Office		
Al Patel	Lewisham	Lee Green		Business owner, Lee Pharmacy		
Tim and Jane Rowles	Lewisham	Lee Green		Residents		
Stuart Galbraith Leticia Calleja Ruiz	Greenwich	Sutcliffe and Middle Park		Residents		
Tamara Thomas	Greenwich	Sutcliffe and Middle Park		Resident		
Elizabeth Smith	Greenwich	Sutcliffe and Middle Park		Resident		
Adam Mottau	Greenwich	Sutcliffe and Middle Park		Resident		
Ruth Ellis	Greenwich	Sutcliffe and Middle Park		Resident		

Name	Borough	Ward	Road & Postcode	Resident, Business, Elected Councilor, Affiliation		Total
Mohamed Azaam Abdeen	Greenwich	Sutcliffe and Middle Park		Resident		
Richard Cains	Greenwich	Sutcliffe and Middle Park		Resident and Chair of Courtland Estate Residents Group		
Penny Bailey	Greenwich	Sutcliffe and Middle Park		Resident		
Pat Hutton	Lewisham	Lee Green		Resident		
Anne Lewis	Lewisham	Lee Green		Resident and recent Chair of FUSS		
David Shilling	Greenwich	Sutcliffe and Middle Park		Resident		
Sue Fleming	Lewisham	Blackheath		Resident		
Denis Grey	Lewisham	Blackheath		Resident		
Richard Evans	Lewisham	Blackheath		Resident		
Betsy Waalen	Lewisham	Lee Green		Resident		
Millie Torrison	Lewisham	Blackheath		Resident		
Tracey Anderson	Lewisham	Blackheath		Resident		
Cathy Cook	Lewisham	Blackheath		Resident		
Hena Ahmed	Greenwich	Sutcliffe and Middle Park		Resident		
Caroline Drake	Greenwich	Sutcliffe and Middle Park		Resident		
Lianne Joseph	Greenwich	Sutcliffe and Middle Park		Resident		
Hasan Ozsoyhal	Greenwich	Sutcliffe and Middle Park		Resident		
Rahul Sharma	Lewisham	Lee Green		Resident		
Geraldine Parmenter	Lewisham	Lee Green		Resident		
Anna Curran	Lewisham	Lee Green		Resident		
Tony Best	Lewisham	Lee Green		Business owner, Driscolls		
David and Jan Ford	Lewisham	Lee Green		Residents		
Grant Herbert	Lewisham	Blackheath		Business owner, 122 Hairdressers		
Kate Jagers	Lewisham	Lee Green		Business owner, Ruby & Norm		
Hilary Levers	Lewisham	Lee Green		Resident		

Name	Borough	Ward	Road & Postcode	Resident, Business, Elected Councilor, Affiliation		Total
Fawz Lawndes	Lewisham	Lee Green		Resident		
Katty Morgan	Lewisham	Lee Green		Resident		
Marion Desouza	Lewisham	Lee Green		Resident		
Katie Whitehead	Lewisham	Blackheath		Resident		
Richard Talbot	Lewisham	Lee Green		Resident		
Maria and Tom Taylor	Greenwich	Sutcliffe and Middle Park		Residents		
Fred Belton	Lewisham	Lee Green		Business owner, FC Meat		
Marcus Blanshard and Jay Hunt	Lewisham	Lee Green		Business owners, Pedal It		
Michael Nestor	Lewisham	Lee Green		Resident		
Gynis Tomes	Lewisham	Lee Green		Resident		
Megan Jamison	Lewisham	Lee Green		Resident		
Lucy Anne Bishop	Lewisham	Blackheath		Resident		
Stephanie Fisher	Lewisham	Lee Green		Business manager, The Station Hotel		
Hester Thomas	Greenwich	Sutcliffe and Middle Park		Resident		
Jo McCrone	Lewisham	Lee Green		Resident		
Clare Lusted	Greenwich	Sutcliffe and Middle Park		Resident		
Danielle and Andrew Quinn	Lewisham	Lee Green		Residents		
Richard and Ruth Sanderson	Lewisham	Lee Green		Residents		
Kate and Miguel Castro-Martin	Lewisham	Lee Green		Residents		
Nicolette Duckham	Lewisham	Lee Green		Resident		
Rebecca Swan	Lewisham	Lee Green		Resident		

Name	Borough	Ward	Road & Postcode	Resident, Business, Elected Councilor, Affiliation		Total
Frank Din	Lewisham	Lee Green		Resident		
Helena Green	Lewisham	Lee Green		Resident		
Totals				Type	Business	11
					Resident	78
					Church	2
						91
				Borough	Greenwich	24
					Lewisham	67
						91
				Ward	Lee Green	56
					Blackheath	11
					Sutcliffe and Middle Park	24
						91

SCHEDULE F

Record of meetings, events and organisations involved in preparation of application. Additional documents referred to below and records of the feedback received during this consultation can be seen at <http://abetterleegreen.com/neighbourhood-forum/>

27.4.15 Presentation by Tony Burton from Locality and Sarah McMichael, Jan Quirke and Julie Williams (forum proposers) to Local Groups and Councillors in Leegate Community Centre

44 people invited from 34 local groups, plus Greenwich, Blackheath and Lee Green councillors (see 'invitee list to 27.4.15 meeting' doc)

41 people confirmed attendance. A few more people came on the night and a couple of others didn't come. Total counted on the night: 50+ people

Tony gave a presentation then he and forum proposers took questions (see 'Presentation 27.4.15' doc)

People asked to draw rough boundaries on maps of where they see the 'Lee' area being and to complete sticky notes on what they like and would like improved within that.

12.5.15 Meeting between forum proposers and Lee Green Local Plan members, Lee Green Councillors and Lee Manor Society.

13 attendees.

Agenda: Discuss advantages/disadvantages of forum; Map exercise, Discuss way forward re relationship with Assemblies (Lee Green and Blackheath), local councillors (Lee Green, Sutcliffe and Blackheath wards) and relevant groups (including conservation groups); Agree action points.

1.6.15 Presentation by Tony Burton, Jan Quirke and Sarah McMichael in Open Meeting at King's Church

Open meeting, advertised by:

Websites: Hither Green Community, A Better Lee Green, Lee Green Assembly

Tweets: Lee Green Assembly, A Better Lee Green, retweets from 3 local people

Facebook: Ginfund, A Better Lee Green

Local Groups and interested parties invited to the meeting: Lee Green Lives, Lee Manor Society, Manor House Library Users Group, Hither Green Community Association, Friends of Manor Park, Friends of Manor House Gardens, FUSS, Peabody Estate Residents, Newstead Estate Residents, Weigal Road Residents, Corbett Estate Forum, Cator Estate Residents, Courtlands Estate Residents, Lee Green Local Plan working group, Affinity Sutton, Lee Green, Blackheath, Sutcliffe and Middle Park councillors, Jimmy Mizen Foundation, Church of the Good Shepherd, St Margarets Church, Emmanuel Pentacostal Church, Kings Church, Lee Green United Reformed Church, Lee Christadelphians, New Testament Church, Apastolic Church, Women's Institute, Lewisham and Greenwich council's planning policy personnel

Local Groups who email circulated their contact lists: Lee Green Assembly, Kings Church, Blackheath Society, Lee Manor Society, Friends and Users of Manor House Library, A Better Lee Green

Attendees: 58 (see 'Attendee list 1.6.15' doc) Apologies: 25 (see 'Attendee list 1.6.15' doc)

Tony gave a presentation then he and forum proposers took questions (See 'Presentation 1.6.15 meeting' doc). People were asked to complete feedback forms at the end of the meeting.

16.6.15 Meeting between Forum proposers and Greenwich Councillors in Woolwich Town Hall

Edward Bailey, Rozina Visram and Sarah McMichael met Cllrs Mark James, Clare Morris and Christine May to get to know each other and discuss why local people want a forum (see 'Why we want to set up a Forum' doc).

17.6.15 Meeting between Forum Proposers and Lewisham and Greenwich planning departments

Sarah McMichael, Jan Quirke, Brian Regan and Cheryl Maughan (Lewisham Planning) and Catherine McRory (Greenwich Planning).

Hither Green Community Association

1.6.15 meeting advertised on the association's website.

Possibility of including area west of the train tracks raised at the Hither Green Association meeting on 17.6.15.

Lewisham Central Councillors

Not originally invited to meetings since forum not to cover their ward. When we started to consider including some of Lewisham Central ward in the forum in response to feedback received they were sent the proposed map and details of the forum and asked for their comments on 19.6.15.

18.6.15 Manor Park Users Group

Chair canvassed the opinion of the committee.

Users and Friends of Manor House Library

Chair involved, and proposer of the forum.

Blackheath Councillors

Various emails and conversations. 1.7.15 Sarah McMichael and Cllr Amanda de Ryk met to discuss details.

20.6.15 Table at Blackheath Assembly

Sarah McMichael available to talk, provide information leaflets (see 'forum flyer' doc), feedback forms, large proposed boundaries map, contact form.

20.6.15 Table at Manor House Gardens Festival

Rozina Visram, Marietta Stankova, Sarah McMichael available to talk, provide information leaflets (see 'forum flyer' doc), feedback forms, large proposed boundaries map, contact form.

23.6.15 Presentation to Lee Green Assembly

Assembly flyer explained the forum and invited people to come to the presentation. It was posted through every letterbox in Lee Green ward. Simon Hooks made introduction and Jan Quirke and Sarah McMichael gave a presentation on what a forum can add to the good work of Assemblies and local groups and potential reasons to not have a forum (see 'Presentation Lee Green Assembly 23.6.15' doc and accompanying notes 'Why we want to set up a Forum' doc).

Feedback on forum and boundaries and contact forms collected.

24.6.15 Presentation to Courtland Estate Residents Group

Rozina Visram gave a talk to around 30 people which covered the purpose of a forum, its benefits, reasons not to pursue it, the logic of its area and asked for feedback.

Blackheath Society

Various conversations and emails regarding forum details.

Lee Manor Society

12.5.15 meeting, various conversations and emails regarding forum details and forum proposers available to explain and answer questions on Lee Forum at Lee Manor Society meeting 7.8.15.

June 2015 Posting of forum plan and map to to the Hither Green Community Association website

Asked people to tell us if they want their road included in the forum or not. 2000+ visitors to site per week.

<http://ourhithergreen.com/2015/06/lee-forum-boundaries/>

June 2015 Posting to Page Estate facebook account

Asked people to tell us if they want their road included in the forum or not with image of proposed boundaries.

<https://www.facebook.com/groups/32507764072/>

June 2015 Posted to Streetlife

Asked people to tell us what they think of the proposed boundaries with accompanying image of proposed boundaries.

<https://www.streetlife.com/conversation/swsdrelqean/>

Door knocking around proposed boundaries and recording of peoples answers to two questions above (see Schedule B). Roads covered:

Meadowcourt Road
Lee Park near Lee High Road
Lawnside
Dacre Park near Lee High Road
Lee Church Street
Courtlands Avenue
Lyme Farm Road
Sunnydale Road
Southbourne Gardens
Horn Park Close
Abergeldie Road
Scotsdale Road
Boone Street
Strathaven Road
Glenton Road
Celestial Gardens
Sims Walk
Coppelia Road
Brightside Road
St Swithens Road
Beacon Road
Hither Green Lane
Wisteria Road
College Park Close
Manor Way
Arlington Close
Ennersdale Road
Dermody Road
Pascoe Road
Nightingdale Road
Weigall Road

1.7.15 – 31.7.15 draft application and backing documents consulted on

Documents circulated for comment were hosted at: <http://abetterleegreen.com/neighbourhood-forum/>

Documents circulated to 120 forum members via email, local councillors, Lewisham and Greenwich planning departments, Lee Green Assembly contacts via email, community group representatives, Blackheath Society, Lee Manor society members via email.

Documents posted through the doors of forum proposers who have no access to email or prefer to receive a paper copy.